



12TH ANNUAL
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GUIDELINES FOR PREPARATION OF ABSTRACTS
(Abstract Due Date July 19, 1999)

1. Please supply your abstract on disk (preferably as a Mac or PC compatible Word 7 for Windows 95 file) accompanied by one hard-copy print-out.
2. Each Abstract should be word processed on one page of 8.5 X 11 inch plain white paper. The top 50 abstracts will be published in *Clinical Intensive Care*. Please follow these guidelines:
 - a. In Page Setup choose US letter paper size and 100% scale.
 - b. Set the page margins using the following guidelines:

Top	0.5 cm (0.197 in)
Bottom	0.4 cm (0.157 in)
Left	1.5 cm (0.591 in)
Right	1.6 cm (0.630 in)
3. All text to be typed in 18 point Times following this structure (see sample Abstract). The space should fit up to a total of 36 lines on the page.

Title – all capitals, up to two lines
Author names – capitals and lower case, initials for first names
Affiliations – italics, up to two lines
Leave one line space before abstract text
Abstract text – If applicable use the following sub-headings: Introduction, Methods, Results, Conclusions. Justify the text, do not use line spaces between paragraphs.
4. Figures and Tables must be imbedded within the word processing file. For Figures, import them into the text as pict files. Use the tab command to construct Tables within the text. Do not use the Table command. We will not accept any Figures or Tables that are pasted or taped to the Abstract.
5. Save the Abstract on a 3.5 inch disk using the above instructions.
6. Please submit one hard-copy printout.
7. Each Abstract will be reduced by *Clinical Intensive Care* so that four Abstracts fit on one page of the journal.
8. If you have any queries on the preparation of your Abstract, please contact the Division of Pediatric Critical Care at 503-494-1544 or via email at goldsteb@ohsu.edu.
9. Abstract Awards. **Please note** that there will be awards for Best Abstracts in following categories: Clinical (1), Basic Science (1), In-Training (2), and Advanced Practice Nursing (1). Each recipient will receive a \$100 cash honorarium and a plaque. Please state on the abstract form on the back of this page whether you wish to be considered for one or more of these awards.

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